

# Empowerment Day 2019

## Vendor Registration Info



The Southeast Chapter of the NYSSFA 2019 Empowerment Day will be held on Friday, June 28, 2019 at the White Plains High School. This is an outstanding opportunity to showcase your products or services to the purchasing decision makers and users of the school districts. All booths and exhibits will be located in one room.

The fee for the exhibit booth is \$400.00 for Associate members and \$500.00 for non-members for contracts and payment received by May 10, 2019. For those received after May 10, 2019 the fee is \$500.00 for Associate members and \$600.00 for non-members. The booths are 10' wide by 8' deep and are equipped with a table, two chairs, and table cloth if needed. Booth fee includes: 2 vendor attendees and 2 lunches. Additional booths are \$150.00 each and \$25.00 for each additional lunch.

Payment is due with the submission of the contract. Contracts are accepted on a first come, first serve basis and are subject to approval by the Empowerment Day Committee. The only guarantee of reserving space is payment with the contract.

Exhibit setup will be from 6:30 a.m. – 7:30 a.m. on June 28th. Exhibits are scheduled to be open from 7:30 a.m. – 12:00 p.m. Booths must be dismantled and removed by 1:00 p.m.

**Mail check and application to:**  
Southeastern Chapter of the NYSSFA  
PO Box 273  
Valhalla, NY 10595

Please make checks payable to: Southeastern Chapter - NYSSFA

***All proceeds from this event benefit our Chapter Scholarship Fund.  
Together, we are always learning and advancing!***



## 2019 Empowerment Day Exhibit Application & Contract

I (we) hereby contract for exhibit booth(s) as indicated below at the Southeastern Chapter Empowerment Day on Friday, June 28, 2019 at the White Plains High School, White Plains, New York. A confirmation email will be sent when the application is processed. Contract acceptance is subject to approval by the Empowerment Day Committee.

Company Name (as it should be listed on signage): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Website: \_\_\_\_\_

Name of representative(s) who will be attending the show. Please provide name tags for your representatives.

_____	_____
_____	_____
_____	_____
_____	_____

Electrical requirements (none will be provided unless specified) \_\_\_\_\_

Description of product/service: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Per booth fee includes: 2 venter attendees and 2 lunches. Please indicate the quantity required below. Please make sure to bring your own table cloth.

Associate Members \_\_\_\_\_ \$400.00 by 5/10/19 \_\_\_\_\_ \$500.00 after 5/10/19 = \$ \_\_\_\_\_

Non-Member \_\_\_\_\_ \$500.00 by 5/10/19 \_\_\_\_\_ \$600.00 after 5/10/19 = \$ \_\_\_\_\_

Additional booth \_\_\_\_\_ \$150.00 each = \$ \_\_\_\_\_

Additional Lunch \_\_\_\_\_ \$25.00 each = \$ \_\_\_\_\_

Total Enclosed = \$ \_\_\_\_\_

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